



How to Give to the Church Using Your Bank's Online Bill Pay Feature

Giving to the local church is a great thing: you advance the Lord's work in our community, exercise faith that God is in control of your finances, demonstrate obedience to God in a tangible way, and recognize that He has blessed you with all that you have.

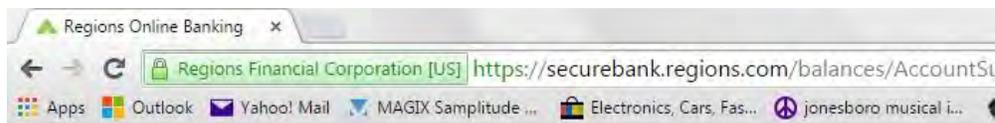
One quick and easy way to give electronically is by using the "Bill Pay" feature of your bank's website. This service is normally provided free of charge both to you (the bank's customer), and to the church. And when you give online using a Recurring Payment, you never have to worry about forgetting your checkbook or being out of town. Instead, your gift can be deducted automatically from your account without you ever having to manually write a check.

Each bank's website will be slightly different, but here is how the basic process works:

1. Log on to your bank's website and click on the link for the "Bill Pay" feature.
2. Add the church as a Payee.
3. Set up a Recurring Payment to be sent to the church on a scheduled basis (weekly, monthly, etc.). You can also send a one-time gift (e.g., for a special annual offering).
4. Each time you make a gift (either one-time or recurring), the bank will mail a check to the church. This check will be deposited into the church's bank account just like a regular, hand-written check.

The following tutorial demonstrates how to set up a Recurring Payment using the Regions Bank website. Your bank's website may be slightly different, but the basic concepts should be the same. If you need help with your bank's specific website, there should be a "Help" or "FAQ" (Frequently Asked Questions) link under the Bill pay section of the website.

1. Log in to your online bank account. If you have never used online banking before, you will first need to register for online access to your account.
2. Move the mouse pointer over Payments, and then click the Bill Pay link.



REGIONS PRIORITY BANKING

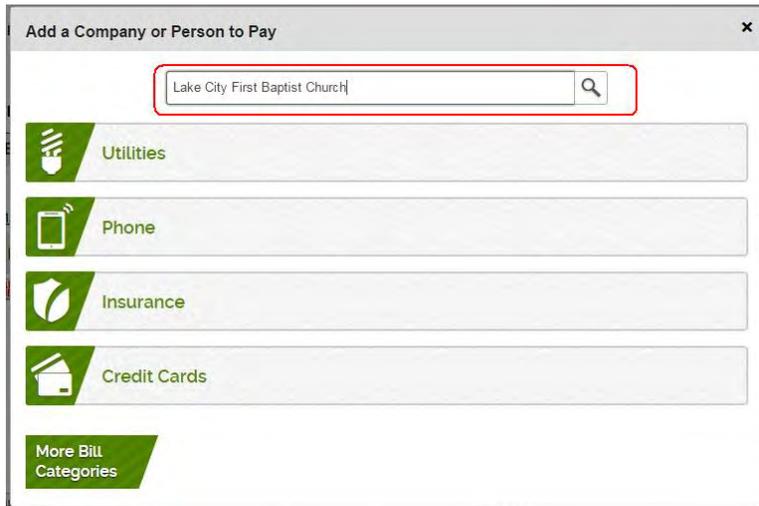


Did you know as a **Regions Priority Banking customer** you can get

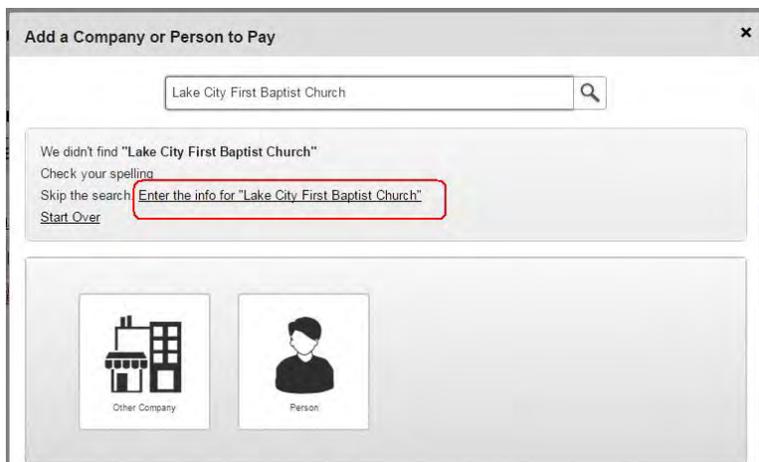
3. Click the button that says "Add a Company or Person to Pay".



4. You will be prompted to search for the Company or Person to pay. Enter the church's name and click the button to search.



5. If the church is found by your bank, you can select it and continue from there. If it is not found, click the link to manually enter the church's information.



6. Enter the church's information as follows:

Lake City First Baptist Church
700 4th St
Lake City, AR 72437
870-237-9935

Note that some banks will require you to enter an Account Number or Memo when adding a payee. Enter your name into this field, or you could also use it to designate your gift to one or more funds. For example, let's assume we want to give \$500 each month: \$450 for a Tithe and \$50 for the Harvest Fund. We could enter "450 TITHE 25 HARVEST" into the Account Number field, and that information will be printed in the Memo line on the check that is mailed to the church. When you are finished, click the "Add Bill" button:

Add a Company or Person to Pay ✕

 Other Company

Company Name
Lake City First Baptist Church

Account Number
450 TITHE 50 HARVEST

Nickname

Address Line 1
700 Fourth St

Address Line 2

City
Lake City

State
AR

ZIP Code
72437 -

Phone Number
870 237 - 9935

Add Bill Cancel

7. LCFBC should now be set up as a Payee. Now you can set up a Recurring Payment. Click on the "Manage Bills" link.

ACCOUNTS ▾ TRANSFERS ▾ PAYMENTS ▾ INSIGHTS MOBILE BANKING CUSTOMER S

Payment Center **Manage Bills** Bill Activity Personal Pay Messages Help Center

Pay From LIFEGREEN CHECKING *2041 ▾
Preferred Account
Available Balance \$743.84

Payment Center

Pay Bills

Same Day Pa
Fast. Conveni

8. In the My Bills drop-down box, choose "Lake City First Baptist Church" and click the link to "Set up automatic payments".

[Payment Center](#) [Manage Bills](#) [Bill Activity](#) [Personal Pay](#) [Messages](#) [Help Center](#)

Manage My Bills

Add and Change Bill Options

My Bills Lake City First Baptist Church *VEST

Bill options vary based on the type of bill and the info you've already set up.

- ▶ Set up automatic payments
- ▶ Set up reminders
- ▶ Change bill info
- ▶ Delete this bill

9. Create your recurring gift. Make sure to enter an Amount, Start Date, and Frequency. When you are finished, click the "Start Making Payments" button.

▼ Set up automatic payments

*Pay From LIFEGREEN CHECKING *2041

*Amount \$ 500.00

Make all payments the same amount.

Make the last payment \$

*First Payment Date 07/01/2015

mm/dd/yyyy

*Frequency Monthly

Duration Until I stop these automatic payments.

payments are sent.

Until but not after

mm/dd/yyyy

Email Address myemail@email.com

Email me when my payment is pending

Email me when the payment has been sent

Email me before sending the last payment.

Start Making Payments Cancel

That's it! Thank you for your generosity, and may God richly bless you for your faithful, obedient giving to the Lord's work.

If you have any questions please contact your bank, the church office, or send us a message through the church website at www.lakecityfbc.org.