

**Sample Written Acknowledgement (Receipt) from Church to Donor**

Date \_\_\_\_\_

Donor Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Dear \_\_\_\_\_ (Donor):

Thank you for your gift in the amount of \$\_\_\_\_\_ from your Individual Retirement Account.

We are writing to acknowledge that we received your gift directly from your plan trustee/administrator and that it is your intention for all or a portion of your gift to qualify as a qualified charitable distribution from your IRA in compliance with Section 1201 of the Pension Protection Act of 2006 (as extended by the Emergency Economic Stimulus Act of 2008).

In that connection, we warrant to you that our church is qualified under section 170(b)(1)(A) of the Internal Revenue Code and that your gift was not transferred to either a donor advised fund or a supporting organization as described in section 509(a)(3).

We further warrant that no goods or services of any value were or will be transferred to you in connection with this gift.

Please retain this letter with your important tax documents and provide a copy to your tax preparer.

Thank you for your generous contribution to \_\_\_\_\_ United Methodist Church.

Sincerely,

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed Name of Church Treasurer or Fin. Secretary*

\_\_\_\_\_  
*Name of Church*

\_\_\_\_\_  
*Street Address*

\_\_\_\_\_  
*City, State, Zip*